



**Anderson Law &
Escrow, PLLC**

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New Escrow Information Sheet

Closing Date (approximate): _____ / _____ / _____

Client Information

	Buyer	Seller
Names of all parties		
Names of spouses (if applicable)		
Name of the Corporation, & President, Shareholders and Directors		
Name of the LLC, & Manager, Member or Managing Member		
Mailing address, City, State, & Zip Code		
Phone Number	()	()
Email address		
Washington State UBI number		
Nationality if not a US Citizen		
Escrow Signer(s) and Title:		
Representing Broker: Name and Contact Info		

Business Information

Current Business Name (no abbreviations)	Future Business Name (if different)	Location of Business (address, city, state, & zip code)

Financial Institute Information

	Name of Bank (no abbreviations)	Contact Person at Bank (full name)	Contact Information (address, phone number, email)
Seller			
Purchaser			

	Loan Number	Loan Amount	Payoff Figures (if applicable)
Seller			
Purchaser			

Closing Information

Allocation of Values					
Equipment	\$	Goodwill	\$	Other	\$
Leaseholds	\$	Intangibles	\$		

Terms & Agreements		
Non-Compete	Security Deposit	Other Pro-rations
Promissory Note	Rent (pro-rated)	